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**Subject:** Audit

As previously reported 12/21/2018 by our board president the board has acquired the services of an auditing firm and they will begin their engagement on Thursday January 10, 2019. I anticipate your cooperation as they proceed with their compliance work. I will accompany them on Thursday at 9am for introductions and questions. Thank you in advance and I look forward to our meeting on Thursday morning.

Jennifer Shank